



Office of Student Activities
John Tyler Community College
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APPLICATION FOR STUDENT INTEREST GROUP

PLEASE READ PAGE TWO OF THIS APPLICATION FOR MORE INFORMATION.

NAME OF PROPOSED GROUP: _____

GOALS AND OBJECTIVES OF GROUP: _____

NAMES AND SIGNATURES OF SIX (6) INTERESTED STUDENTS:

	PRINT NAME:	SIGNATURE:
1.		
2.		
3.		
4.		
5.		
6.		

CONTACT PERSON: *(MUST BE A CURRENT STUDENT AT JTCC)*

FACULTY OR STAFF SPONSOR/ADVISOR (MUST BE FULL-TIME):

NAME:	NAME:
PHONE NO.: ALTERNATE:	PHONE NO.: ALTERNATE:
EMAIL ADDRESS:	EMAIL ADDRESS:

PLEASE SIGN BELOW TO VERIFY THE ACCURACY OF THE INFORMATION ABOVE AND TO CONFIRM YOUR INTENT TO FORM A STUDENT INTEREST GROUP AT JOHN TYLER COMMUNITY COLLEGE.

 SIGNATURE OF CONTACT PERSON DATE SIGNATURE OF SPONSOR/ADVISOR DATE

OFFICE USE ONLY

RECEIVED BY STUDENT ACTIVITIES OFFICE ON: _____ BY: _____

APPROVED DATE OF DECISION: _____ BY: _____

DISAPPROVED

Starting a new student group: Student Interest Group

The following policies and procedures regarding the development of student groups are established to provide an orderly and timely process for official recognition. It is recognized that some groups of students may wish to meet on an informal basis and; therefore, development of a constitution and formal structure are not necessary. Such a group, called a **student interest group**, may be formed as noted below. A student group anticipating a more permanent function and seeking College funding will go through a process of recognition as a **College-recognized student organization**, including a period of interim recognition representing one academic semester or three months of development during which time the constitution is written, membership is solicited, and leaders of the group become familiar with the College policies and the Office of Student Activities functioning.

Recognition of Student Interest Groups:

1. Any group of students wishing to form a student interest group should submit an **Application for Student Interest Group** to the Office of Student Activities. Notice of approval or disapproval shall be made by the Dean of Student Services within ten business days of receipt of the application.
2. Six (6) current John Tyler Community College students are needed to form a student interest group.
3. Only current John Tyler Community College student may start a student interest group.
4. No revenue-producing activities will be permitted.
5. The group will not be allowed to use the College name in its title and no College funds or services will be provided to the group. The group may request to use campus locations for meetings and activities.
6. The group shall be open to all students, faculty and staff regardless of race, color, sex, age, political affiliation, religion, handicap or national origin.